

MEETING MINUTES

BOARD MEETING TRANSPORT4TRANSPORT

Date: September 3rd

Time: 7:00 PM though we started at 7:20pm

Meeting called to order by: Carron Tambala

In attendance

Carron, Arjan, André, Grace, Maureen and Prisca

Absent

Ricky, Berend

Business from the previous meeting

Recap from the previous meeting in July was done by Carron

Financial statement

Treasurer André gave the financial report and explained the cashflow forecast which most people did not understand. Afterwards from The Netherlands there was a video with explanation shared, that made everything clear to the board. The annual report of 2022 is approved by the board.

New business

We discussed most questions that were asked by Berend in the report i.e.

- Redoing the ambulance signing of bicycle ambulances donated in Salima
- 19 blankets instead of 24 were donated in Salima, it was agreed that we should buy the remaining 5 and give to the people that did not get on the day.
- It was agreed we need to have a T4t YouTube channel.
- The issue of Doreen needs a special funding like that of the disabled boy in Lundazi. Inquiries for what type of prosthetic leg and the costs to be made by Maureen.

We welcomed Maureen to the board who officially joined on the 1st of September 2023.

Question and Answer

Grace had a few questions and contributions before we closed which are as follows:

- Is clothing4africa a part of T4t or Butterfly Foundation as we keep getting updates of progress with the project in Gambia.
- About the blankets project in Malawi, is it not cheaper getting them from COMESA market in Lusaka and transporting them to Malawi with the Zambia-Malawi Bus which goes up to Lilongwe. This will guarantee getting the exact number asked for and new blankets for the same amount being used to get the bales. The idea was debated on and no conclusion was reached except that the 5 remaining blankets need to be replaced.
- The government of Zambia is giving loans to people with disabilities in Zambia and the district commissioner of Lundazi Marjorie Banda approached Grace if she could apply for a few of the beneficiaries we help in Lundazi. Grace was asking the board if she can go ahead and apply, André said it was a good idea as it was a start to being self-sustainable.

Adjournment

We had to cut the meeting short as we had run out time. Our meeting started at 7.20pm instead of 7pm and had been scheduled for 45 minutes on Zoom. After we ran out of time, we then finished it on WhatsApp and the network was unstable so we had to cut it short at 8:15pm.

Points to note:

- Meeting was supposed to have been chaired by the Chairlady Prisca but due to undisclosed reasons ended up being chaired by the secretary Carron.
- Apologies were sent from Ricky who could not attend because of electricity problems.
- Apologies were sent from Berend too, stating that he wanted to be in the background.

Date for the next meeting to be advised in due course

Points raised from the meetings we had on the trip in July

- Projects need to be self-sustainable for example with the agriculture project led by Maureen from the 25 bags she and the group made this year after distributing amongst themselves the rest which was given away could have been sold to get seed for next season and possibly a bag of fertilizer or 2 depending on how much a bag was being sold for. Solution was for this year when she receives funds to carefully manage what they get so that it will help them next seasons to come.
- André and Arjan to speak with Berend about the agriculture project in detail.
- Pick up the bakery project, but before that a meeting needs to be done about management and what happened with the grocery project as Ciser brought up managerial issues and things did not go like we expected.
- Follow up on financial document from Joseph Makwakwa that he said he would send that would help understand on fund break down of the grocery project to help us figure out the best way to go about it if we are going to revive the bakery.
- Figure out how we can get electricity connection possibly from Tolesa farm as it's not far from Mthumba village and it can help with the bakery and also make the guest house lucrative.
- We need to finish projects that we already started i.e. Ricky's grandfathers House (James Douglas), Bibles for the church in Lundazi etc.
- Still on the issue of projects we need to follow a project plan and try to avoid *pop-up* projects as we have pending projects from 3 years back for example the rabbit project and others that are still in the archives.
- Guesthouse and shelter for vulnerable villagers in Balaka needs to be promoted to other organizations who work in the area so it can also generate some income.
- There is need for permanent solution with the bakery which has been laying idle for over 5 years.
- There was also discussion concerning the land in Zambia that was bought for the albino project and how we can map a way forward
- Volunteer fees will be sent after every 3 months to minimize transactional charges.
- Budgets need to be sent on time to avoid disappointments and people need to manage the funds they would have received for their requests.
- We need to unite and be in constant check of each other not communicate because we have an event. On the African side we need to unite and ask each other where we need help and keeping in mind of shifting the power soon, we will be in charge of heading projects and the lot and we can only successfully do that if we all have one end in mind.
- Get samples for a pilot project on motorcycle ambulance when funds allow from Sakaramenta and Zipatso limited to compare who will make the strongest and best ambulance, this idea came about as beneficiaries kept requesting for one. (Honda and Yamaha brand was suggested for motorcycle)
- Maureen's request presented to André in Salima, to help her cousin start up a business was denied.
- André posed a question if people were happy with their roles and if we are carrying them out well.

- We need to take up our roles and if anyone is having challenges with theirs to communicate on the group.
- We need to have more meetings to help each other with communication.
- Minister Sendeza asked on the possibility of implementing the agriculture project and bicycle ambulance in her area.
- A yearly digital magazine was also suggested.
- When we had our function in Zambia, we met a young boy with albinism who is disabled and is need of a wheel chair. After discussions we agreed it would be best if he saw a doctor/physician first before getting him the wheelchair.

Comments

- Trip was a cultural shock for the gentlemen which was totally worth it.
- Trip could have used proper planning as events were packed too close together.
- We need to practice proper communication and follow the communication channels as well.

We however had a wonderful time and await our first meeting online following the trip.