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To the board Of Transport4transport

The Netherlands Assen 26-06-2021

Concerning: Agenda annual board meeting 2021

Dear board, I invite you all for the annual board meeting 2021

1. Welcoming
2. Incoming letters
 - a. Government The Netherlands about strict rules in case of money laundering.
3. Confirming agenda or adding items.
4. Annual Report 2020 approval by board
5. Budget 2021 Total approval by board, details will be worked out later.
6. Looking back on 2020
7. Function change in the board
8. Activities 2021
 01. Website Butterfly Foundation
 02. Ambulances Balaka Mangochi Mzimba Kasungu
 03. Journey to Malawi in 2022 with Drone Team Twente
 04. Agreements with people involved in our organisation.
 05. Data collector in Mangochi and Balaka
 06. Collaboration with CISER because of Wilde Ganzen organisation.
 07. Progress on audit for chicken project in Uganda.
 08. Reducing money transfer costs.
4. Miscellaneous
5. Closing meeting.

Prisca Mandoloma
Chairwoman

Minutes of meeting annual board meeting 26-6-2021

Attending: Robert Niezing, André Scheper, Arjan Kolkman and Berend van der Weide physically. Prisca Mandoloma and Ricky Mwenyewe online.

1. The chairwoman welcomed everyone, physically and online.
2. Incoming letters
 - a. Letter of Government about ANBI status and stricter rules. We need to follow up the rules before July 1th. 2021 As of now, we are confirming to all those rules. We will make a statement to publish on our website. The most important item is that it is not possible to transfer money without approval of another board member. All board members need to be aware of the statutes and conducts of behavior. The board confirms that they have been reading the documents.
3. The agenda is confirmed.
4. Annual Report 2020 is approved by board
5. Budget 2021 in total is approved by board
6. Looking back on 2020, the board concluded that we are blessed during the COVID19 situation.
7. Prisca is now Chairwoman and Ricky is Vice-president. Everything is changed in C of Commerce.
8. Activities 2021
 01. Butterfly Foundation site was intended to go to the foundation in Zambia, the organisation will be the local partner for fundraising in Zambia, but this is put on hold, we are busy to raise Butterfly foundations in every country and give every organisation one section on the website.
 02. Ambulances Balaka Manchogi Mzimba Kasungu. Our aim is to distribute 100 ambulances in 2021 focus still on Balaka and Mangochi.
 03. Journey to Malawi in october, due to Covid19 we had to postpone to 2022.
 04. Agreements with people involved in our organisation, everyone involved in our organisations has an agreement and is signed. The docs will be saved on the server of T4T.
 05. Data collector in Mangochi, since April 2020 we have a data collector on bike, to collect data of usage of bicycle ambulances. Mr. Thompson. We need to check all data and if we want Mr. Thompson in our T4T organisation and ask Joseph Makwakwa if it is okay to let Mr. Thompson part of T4T. The decision is to start with a data collector in 2022 in Balaka too. Prisca and Ricky will look for a data collector.
 06. Collaboration with CISER because of Wilde Ganzen organisation. We decide to collaborate formally with CISER, because it is necessary to have an independent organisation in Malawi to send our funds topped up by Wilde Ganzen to CISER, who is spending the money, representing us. The amount of topping up could be in future 50.000 or more. This is started in the meantime, final in 2021.
 07. Uganda Chicken4life project. Peter Meier is waiting for a payment of 500 euro to start the investigation and will make a advise report on the C4L farm with a specialist on chicken.
 08. The board decided to use the facility of transferring money to a bank account in Malawi, through a partner organisation of PARTIN, this is a company working with big organisations like UNICEF. This will reduce a lot of transfer costs, but we need to secure the money withdrawals in Malawi to avoid fraud risks, the account needs to be transparent for the board online. Ricky will ask the bank.

4. No Miscellaneous items.

5. The chairwoman closed the meeting and asked if we need to decide the next place of annual meeting when every board member is Covid19 vaccinated around end of his year. The board agrees.